



# Multiple Order How To Instructions

- Gift Recipients:** Enter first and last names of all recipients to whom you would like noted on your gift.
- Contact Person:** Enter one person's first and last name for delivery. UPS requires only one name for delivery.
- Company:** Enter the name of the company to where the gift will be delivered.
- Address 1 & 2, City, State, Zip:** Enter full address. Building numbers, floor number, suite, apartment number, etc.
- Phone Number:** Enter phone number of the contact person. UPS requires a contact number for delivery.
- Product & Price:** Choose whether you'd like a box of tray. Box of 12 (\$24.95), Bundle of 32 (\$29.95), Box of 18 (\$35.95), Box or Tray of 24 (\$43.95), Tray of 36 (\$59.95) and Tray of 50 (\$79.95).
- Assortment:** Choose between our 5 cookie assortments or choose all chocolate chip:
- Famous Classic: Chocolate Chip, Chocolate Chip Walnut, Oatmeal Raisin and Peanut Butter
  - Chip Champs: Chocolate Chip, Chocolate Chip Walnut, White Chocolate Chip and Peanut Butter Chocolate Chip
  - Chocolate Lovers: Chocolate Chip, Peanut Butter Chocolate Chip, Chocolate Macadamia Nut and Chocolate Chip Pecan
  - Bunch of Nuts: Chocolate Chip Walnut, Chocolate Chip Pecan, White Chocolate Macadamia Nut and Buttered Almond
  - American Classic: Chocolate Chip, Oatmeal Raisin, Sugar and Snickerdoodle
- Ship Method:** All orders in IL, MI, IN, OH, KY, TN, AL, WV, GA, FL, SC, NC, VA, PA, DC, MD, DE, NJ, CT, RI, MA, NY, NH, VT and ME are delivered via UPS Ground. All orders in every other state are delivered via 2<sup>nd</sup> Day Air or Next Day Air. Local Deliveries are also available in Center City.
- Preferred Ship Date:** Enter the date you would like the gifts to be shipped.
- Gift Message:** Enter a personal message to be placed on a greeting card included free with your gift.